

ORDINANCE 19-04

ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR THE FISCAL
YEAR BEGINNING THE 1ST DAY OF JULY, 2019 AND ENDING
THE 30TH DAY OF JUNE 2020

WHEREAS, The Board of Trustees of the Creve Coeur Public Library District, of the County of Tazewell, State of Illinois, has prepared or caused to be prepared a tentative form of the Annual Budget and Appropriation for said Public Library District for the fiscal year beginning July 1, 2019 and ending June 30, 2020 and the same has been conveniently available for public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing was held as to such Annual Budget and Appropriation Ordinance on July 9, 2019, notice of which was given at least thirty (30) days prior thereto by publishing notice thereof in a newspaper of general circulation in the Creve Coeur Public Library District; and

WHEREAS, all other legal requirements have been duly complied with by the Board of Trustees of the Creve Coeur Public Library District;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE CREVE COEUR PUBLIC LIBRARY DISTRICT, IN THE COUNTY OF TAZEWELL AND STATE OF ILLINOIS, AS FOLLOWS:

Section 1: That the following sums, or so much thereof as by law may be authorized, be and the same are hereby budgeted, set aside and appropriated for the specified Library Purposes for the fiscal year beginning July 1, 2019 and ending June 30, 2020; and the objects and purposes for which said appropriations are made, and the amounts thereby appropriated are as follows; to-wit:

FOR CORPORATE PURPOSES [75 ILCS 16/35-5]:

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|----|----------------------------|--------------|
| 1. | For salaries | \$ 84,000.00 |
| 2. | For library materials | |
| | a. books | \$17,500.00 |
| | b. periodicals | \$ 2,000.00 |
| | c. sound & video recording | \$ 4,500.00 |
| | e. music | \$ 2,250.00 |
| | f. databases | \$ 5,750.00 |
| | | \$ 32,000.00 |
| 3. | For computer expenses | \$ 2,200.00 |
| 4. | For library supplies | \$ 5,500.00 |
| 5. | For public relations | \$ 1,500.00 |

6.	For contractual services	\$ 4,500.00
7.	For programming	\$ 7,500.00
8.	For professional fees (Legal)	\$ 1,000.00
9.	For utilities	\$ 6,500.00
10.	For telephone/FAX/Computer Lines	\$ 4,200.00
11.	For equipment	\$ 4,000.00
12.	For summer reading program	\$ 3,800.00
13.	For RSA dues	\$ 3,000.00
14.	For publishing expense	\$ 1,500.00
15.	For dues, staff and board development	\$ 900.00
16.	Miscellaneous expense	\$ <u>4,000.00</u>
	TOTAL	\$166,100.00

FOR SOCIAL SECURITY FUND PURPOSES [40 ILCS 5/21-110; 21-110.1]:

1.	Social Security Taxes	\$ 4,000.00
2.	Medicare	\$ 1,050.00
3.	Contingency	\$ <u>150.00</u>
	TOTAL	\$ 5,200.00

FOR ILL. MUNICIPAL RETIREMENT FUND [40 ILCS 5/7-105; 7-171]:

1.	Illinois Municipal Retirement Fund	\$ <u>6,500.00</u>
	TOTAL	\$ 6,500.00

FOR AUDIT PURPOSES [75 ILCS 16/30-45 and 50 ILCS 310/9]:

1.	Contractual Services-Audit	\$ <u>700.00</u>
	TOTAL	\$ 700.00

FOR LIABILITY, WORKERS' COMPENSATION AND UNEMPLOYMENT INSURANCE,
[745 ILCS 10/9-107]:

1.	Insurance	\$ 4,000.00
2.	Loss Control and Prevention	\$ 3,000.00
3.	Legal Fees	\$ 500.00

4.	Building and Grounds Safety Program	\$ 2,000.00
5.	Contingency	\$ <u>500.00</u>
	TOTAL	\$ 10,000.00

FOR BUILDING MAINTENANCE FUND: [75 ILCS 16/35-5]:

1.	Building Maintenance Costs:	
	a. General maintenance	\$ 4,800.00
	b. Custodian	\$ 2,950.00
	c. Service contracts	\$ 950.00
	d. Snow removal	\$ 300.00
		\$ 9,000.00
2.	Contingency	\$ <u>1,000.00</u>
	TOTAL	\$ 10,000.00

FOR SPECIAL RESERVE FUND [75 ILCS 16/40-50]:

1.	Building Fund	\$ 10,250.00
2.	Contingency	\$ <u>250.00</u>
	TOTAL	\$ 10,500.00

FOR THE PURPOSE OF A WORKING CASH FUND [75 ILCS 16/35-35]:

1.	Working Cash Fund	\$ <u>42,671.00</u>
	TOTAL	\$ 42,671.00

Section 2:Appropriated for the foregoing expenses from:

Projected cash on hand July 1, 2019	\$ 1,000.00
Miscellaneous gifts and donations	\$ 4,800.00
Income of interest	\$ 1,900.00
Special purpose grants	\$ 3,000.00
Photocopy, cards, fax, and miscellaneous	\$ 4,500.00
Corporate Personal Property Replacement Tax	\$ 4,900.00
From Special Reserve Fund	\$ 10,500.00
From self insurance reserve fund	\$ 4,425.00

Tax for General Corporate Library purposes	\$146,000.00
Tax for Social Security purposes	\$ 5,200.00
Tax for Ill. Municipal Retirement Fund	\$ 6,500.00
Tax for Audit purposes	\$ 700.00
Tax for Liability and Insurance	\$ 5,575.00
Tax for Maintenance purposes	\$ 10,000.00
From the Working Cash Fund	\$ <u>42,671.00</u>
Expected cash on hand June 30, 2020	\$ 0

Section 3: Any unexpended balances in the General Library Fund, and Maintenance Fund appropriations will be deposited into the Special Reserve Fund pursuant to a plan in accordance with Article 40 of Chapter 75, Illinois Compiled Statutes.

Section 4: The Secretary of the Creve Coeur Public Library District is hereby authorized and directed to have this Ordinance published at least once in a newspaper of general circulation within this library district.

Section 5: This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Passed by the Board of Trustees of the Creve Coeur Public Library District and approved by the President thereof this 9th day of July, 2019.

BOARD OF TRUSTEES OF CREVE COEUR
PUBLIC LIBRARY DISTRICT

By: _____
Its President

ATTEST:

Secretary

